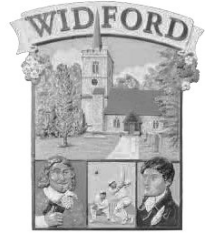


Widford Parish Council



To: Cllrs Mike Allen, Ian Collins, Michael Ripsher, Mark Rome, Josh Warren
You are summoned to attend the following meeting to transact this business agenda:

Widford Ordinary Parish Council Meeting Tuesday 9th January 2024 in Widford Village Hall at 7.30pm

Public and press are welcome to join the meeting, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, public and press may be excluded for the discussion of confidential business. Please note that public participation is not permitted except during the time designated for public comments.

Signed: Colin Marks, Proper Officer and Clerk to Widford Parish Council

Date: 2nd January 2024

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

24.001 Apologies for absence

1. Councillors: to receive and approve acceptance of councillor apologies
2. Other apologies

24.002 Declarations of Interest and requests for dispensations

1. To receive members' Declarations of Interest for items on the agenda (including non-pecuniary, with the nature of the interest. Members should give due regard to the Disclosable Pecuniary Interests notice at the end of this agenda).
2. To receive and consider requests for dispensations: Cllr Mike Allen re Playing Field matters, being a trustee.

24.003 To approve Minutes of previous meetings:

- 4th April 2023 Annual Parish Electorate meeting (for formal approval by attendees at the 2024 APEM)
- 16th May Annual Parish Council meeting
- 16th May Ordinary Parish Council Meeting
- 4th July Ordinary Parish Council Meeting
- 5th September Ordinary Parish Council Meeting
- 7th November 2023 Ordinary Parish Council Meeting

24.004 Police Report: To receive the Safer Neighbourhood Team report

24.005 Chairman's Announcements

24.006 To receive reports from County and District Councillors

24.007 Planning

1. New Planning Applications

| | | |
|---------------|---|---------------|
| 3/23/2283/OUT | Land south of Levenage Lane: Outline for 4 dwellings | Ext to 12 Jan |
| 3/23/2271/OUT | Land adjacent to Wilmoor: Outline for 2 dwellings and new access. | Ext to 12 Jan |

2. Decision Notices (for information only)

| | | |
|---------------|--|---------|
| 3/23/0098/HH | Westbury 46 Bell Lane: Demolish detached garage, build extension | GRANTED |
| 3/23/0098/LBC | | |
| 3/23/1745/HH | 4 Lambs Gardens: Replace flat roof with pitched roof – front elevation | GRANTED |
| 3/21/2668/FUL | Ash View Stables: Additional capacity on existing gypsy site | Awaited |
| 3/19/1045/OUT | Land North of the Stort Valley and the A414, Gilston: outline planning | Awaited |

3. Other planning matters

1. To consider any late planning applications received after the agenda was published

24.008 Finance

1. To receive report on the Council's finances at 30th November 2023
2. To approve bank reconciliation 30th November 2023
3. To receive 2022/23 financial performance against budget to 18th December 2023
4. To approve list of orders for payment
5. Update on additional bank signatory
6. To consider the budget and precept for 2024/25 and draft projections for 2025/26 and 2026/27
7. To note: The Pensions Regulator Re-declaration of workplace pensions status confirmation 01/09/23

24.009 Correspondence: To note list of correspondence (*list below, for information only*)

24.010 Village Reports

1. **Village Hall**
 1. To receive report
 2. Update: Poll for Village Hall proposal and impact of any decision.
2. **Playing Field:** to receive report
3. **Allotments**
 1. To receive Allotments report
 2. To consider Tenancy agreement/allotments code of conduct
4. **Closed Churchyard:**
To receive report and to note update on tree maintenance

24.011 Highways, footpaths and byways: to receive reports and consider any action

1. **Footpaths and Public Rights of Way**
 1. Possible FP1 footpath closure: report
2. **Highways and footways**
 1. Update: programme for general clean-up of verges, gutters and overgrown footways
 2. Update: Enforcement issues at Greenacres, including blocking of storm drain.
3. **Other parish matters and concerns:** to consider any matters raised

24.012 Benningfield Green: Update on issues

24.013 Village archive update

24.014 Urgent matters: To note matters received too late for this agenda (for full discussion on the next agenda)

To consider suspending the Meeting for Public Comments:

Limited to a total of 15 minutes. One question/statement only of no more 3 minutes maximum per person.

Meeting to be resumed

24.015 To note items for addition to future agendas

24.016 Date of next Meeting:

1. Tuesday 5th March: 7.30pm in the Village Hall
2. To agree Calendar of Meetings dates for 2024

Correspondence list for Agenda item 24.009 - for information only (refer to specific agenda items for action)

- Parishioner: re possible FP1 footpath closure (24.011.1.1)

DISCLOSABLE PECUNIARY INTERESTS
Widford Parish Council

1. A Member, present at a meeting of the Parish Council, or any committee, or sub-committee of the Parish Council, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting (Localism Act 2011 s31):
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the nature of the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011 (sensitive interests);
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Parish Council may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI (Localism Act 2011 s33).
4. **It is a criminal offence to:**
 - fail to disclose a Disclosable Pecuniary Interest at a meeting if it is not on the register;
 - fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
 - participate in any discussion or vote on a matter in which a Member has a DPI;
 - knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale (£5,000 maximum) and disqualification from being a councillor for up to 5 years. (Localism Act 2011 s34)